

**Summary of Notes from the NDSA Leadership Group Regular Monthly Meeting**  
January 8, 2014

Roster

Meg Phillips  
Jim Corridan  
Jefferson Bailey  
Abbie Grotke  
Barrie Howard  
Butch Lazorchak  
Helen Tibbo  
Trevor Owens  
Micah Altman  
Abbey Potter

Erin Engle  
Kate Zwaard  
Jon Crabtree  
Robin Ruggaber  
Carol Minton Morris  
Michelle Gallinger  
John Spencer  
Karen Cariani  
Jane Mandelbaum

NDSA Storage Survey updates

Organizations without archival data as well as those expected to have data were selected for a follow up because in order to be consistently robust some things need to be confirmed about the non-responders. Non-responders to be contacted include:

- Federal Reserve of St. Louis
- NC Center for Geographic Information & Analysis
- UC San Diego Robin Ruggaber to contact
- Nevada State Library and Archives Jim Corridan to contact

Storage response rates raise larger participation question: How does responding to surveys tie into participation in NDSA membership? Is this an NDSA member's obligation or responsibility? Setting a baseline expectation for members could enhance their participation. What is reasonable for a threshold of participation? Could this be posted in the web presence? What is a minimum set, and what is needed to encourage deeper participation?

**Action Items:**

- create a list of minimum requirements for participation in the organization—  
Micah Altman, Robin Ruggaber, and John Spencer
- contact the following non-responder institutions,
  - UC San Diego—Robin Ruggaber
  - Nevada State Library and Archives—Jim Corridan

NDSA web presence—updates to "About Us" section

The NDSA web presence is getting a facelift. The *About Us* and *Get Involved* pages will have new content, and a *Publications* tab will be added with links to reports, etc. The About Us page should address members of the press, funders, and a decision makers? DPC and DPLA webpages were reviewed to see what they were doing. Leadership roles and contact information will be posted later this week.

**Action Item:**

NDSA leaders to review materials sent out by Erin Engle. Respond by 1/15/14.

**2015 National Agenda**

Michelle Gallinger developed a timeline and distributed it. Is it too soon to begin sending out calls for review of this year's agenda? It would be helpful if some of the Coordinating Committee members are willing to volunteer to contact specific funders, or email lists. This call will not be internal to NDSA only, but a targeted one, and will include the DCC, DPC, IPC, and OPF. There is not a media list, and it would be useful if member participants re-posted to lists they subscribe to. There can't be too little advertising. Below is a list of institutions, and Leadership Group people who have agreed to contact them:

- IPC—Abbie Grotke
- PASIG—Robin Ruggaber
- APARSEN—Helen Tibbo
- IMLS—Meg Phillips
- NEH—Helen Tibbo
- NHPRC—Meg Phillips
- Mellon Foundation—Karen Cariani
- Sloan Foundation—Trevor Owens
- NSF—Jane Mandelbaum
- Whoever is left—Micah Altman

**Action Items:**

- Michelle Gallinger will send message and attach the Executive Summary of the *2014 National Agenda* to the listserv this afternoon. In addition, people listed after a specific funder or related institution should contact them soon. Email Barrie Howard if you need contact information.
- Barrie Howard will send out a Doodle poll to help identify the best days to begin working on the *2015 National Agenda*

**Exploration of criteria for "Public Access Repositories"**

Data-PASS has been talking about this issue. There has been a lot of discussion about public access recently, and even though agencies aren't there yet, it is an emerging trend. There has been an inflation of open access and public access, and some people in the community have been discussing badges. NDSA could take a leadership role by defining concepts like open access, free vs. non-discriminatory public access, persistence, and discoverability. It's worth considering complimenting what the open access people are doing. Is this better placed with the Content or Standards Working Group?

**Action Items:**

- draft a proposal, and distribute to all working groups—Micah Altman

**LISTSERV migration**

LC is exploring Listserv migration options. NDSA leaders will be kept up to date about any changes. LC does not foresee any negative impact to NDSA listserv practices as a result of this migration.